

SOUTH CREAKE PARISH COUNCIL

Minutes of a meeting of South Creake Parish Council held in the Memorial Pavilion on Monday March 2nd, 2020, at 7.30pm.

Present: Councillors, S Freakley (Chair), T Allen, R Chantree, P Collins, L Goodall, B Rosen, B Sexton, the Clerk, Sarah Harvey and seven parishioners.

1. The Chair welcomed all those present to the meeting.
2. Apologies
It was agreed to accept apologies of absence from Councillors P Abbey (work). Apologies of absence were also received from Borough Councillor C Morley (Borough Council Meeting).
3. Declarations of Interest on Agenda Items
There were no declarations of interest declared.
4. Parishioner's Participation
In his absence, Mr P Hart (Secretary, Memorial Pavilion Committee) provided a statement to be read on his behalf that stated 'The Trustees of the Pavilion wish to congratulate the Events Committee for the outstanding achievement in arranging the 'Pop – Up' event. It was most satisfying to see the Pavilion so well used and enjoyed by all who attended. Well done to all involved.'
In his absence, Borough Councillor C Morley provided a statement to be read on his behalf that stated 'Current issues in the Borough are; Climate Change Strategy, as Independents, we are pressing the Council to agree a carbon neutral date and bring the various strands together into a cohesive strategy. Housing plans for Hunstanton look excessive, more plans in for Snettisham and King's Lynn but not sufficient social/affordable homes. Teams being set up of interested parties to bid for potential £25m as part of Government's '100 Towns Fund'. Waste Management contract still under negotiation, details should be available shortly. Council Tax available shortly, there will be a small increase.
5. Minutes
It was resolved that the minutes of the Parish Council Meeting held on Monday 3rd February, 2020, copies of which had been circulated to members and were available in the Memorial Pavilion, be approved and signed by the Chairman.
6. Matters Arising from the Minutes for Information Only
The Clerk advised that the outdoor gym equipment had been installed on the playing field and was ready to be used. It was noted that the invoice for the equipment had been received for settlement.
7. Open Spaces
 - a. **Dog Waste Bin, Hill Fort Site, Bloodgate Hill** – the Clerk advised that the Norfolk Archaeological Trust (NAT) had confirmed that they would be grateful to the Parish Council if they could pay for the annual fee to collect and dispose of the dog waste from the site. It was considered and agreed that the Parish Council would fund the annual cost, as there was a concern regarding the amount of dog waste being left around the site.
 - b. **Jack's lane Community Benefit Fund** – it was noted that the fund was open and that applications could be submitted up until 4th April, 2020. It was considered and agreed that the Parish Council should submit a funding application to cover the costs to replace the current dilapidated Football Club storage shed with a small shipping container. It was agreed that Councillor B Rosen would obtain a quotation for the container, Councillor T Allen a quotation for siting and fixing the container and Councillor P Collins to provide a quotation for landscaping costs. These details would then be passed to the Clerk in order to complete and submit the funding application. The

Clerk would also liaise with the Football Club in order to inform them of the Parish Council's intentions and that the shipment container would remain the asset of the Parish Council.

8. Correspondence

The following correspondence had been received and the contents noted.

- a. **Norfolk Constabulary, Area Inspector's Meeting** – it was noted that the first meeting with Inspector Ben Jarvis and the local Beat Manager would be held on Tuesday 10th April, between 6.30pm and 8.30pm at Dersingham Village Hall. Councillor P Collins to attend on behalf of Parish Council.
- b. Correspondence received since 27th February, 2020; there had been none received.

9. Highway Matters

- a. **Use of SAM2 Speed Sign** – following a complaint from a vehicle owner passing through South Creake, it was noted that the SAM2 Speed Sign when deployed in a 40mph speed limit, should be adjusted to reflect this as a maximum speed.

It was noted that there were potholes in the roadway outside 3 The Green.

10. Footway Lighting

- a. There were no issues reported.

11. Finance

- a. Accounts for payment under the Late Payments Interest Act 1998: there were none declared.
- b. Accounts for payment: It was resolved that the following accounts should be paid.
 - 101692 – Cozens UK Ltd, Street Lighting Maintenance (Dec/Jan/Feb) - £36.00
 - 101693 – NGF Play Ltd, 2 x Cradle Seat Swings - £345.60
 - 101694 – NGF Play Ltd, Outdoor Gym Equipment - £7,354.20
 - Standing Order – Clerk's Salary & Travel (March) - £214.76
- c. Finance received during January: it was noted that no finance had been received.
- d. Financial Statement: The financial statement for January, 2020, was considered, approved and signed by the Chairman.
- e. **Charity Donations** – it was noted that the £200 that had been allocated as part of the 2019/20 budget for charitable donations and that £50 had been unallocated. It was noted that following a recent request from EACH, the remaining sum should be made available to the local and worthwhile cause.
- f. **Rent Agreement, Land Adjacent to Playing Field** – it was noted that Butcher Andrews had been appointed by the property owners of Burnside whom had asked for a copy of the original deeds relating to the playing field. Following the enquiry, the Clerk advised that free legal advice had been sought on the matter. It had been confirmed that in order to validate the Playing Field boundary, the original deeds would need to be consulted, although these would have been used in order to register the land with the Land Registry in the first instance. The Clerk understood that the original deeds were being held by the Norfolk Records Office and would make an enquiry in order to obtain a copy to keep on file. These would then be used to confirm what area of land if any had been incorporated into the boundary of Burnside and had formed part of the rental agreement.

12. Planning Matters

- a. It was resolved that the following planning applications be recommended for;

APPROVAL
- 20/00189/F

Variation of condition 2 of Planning Permission 18/00611/F: The erection of two new blocks of industrial units plus an extension to an existing building. The two blocks subdivided into 9 new units of varying size at W Spice Building Ltd, Unit 3, Creake Business Park, The Common.

APPROVAL

- 20/00234/F

Single storey extension to rear of dwelling at 16 Meadow Rise.

- b. **Applications approved** - there had been no planning applications approved/refused.

13. Allotment Matters

- a. **Back Lane Allotment entrance** – Councillor S Freakley reported that the wooden archway into the allotments was rotten and had fallen over. It was agreed that Councillor P Collins would assess and make the entrance way safe. It was suggested that a three-foot picket gate could be put in place. Councillor T Allen would obtain a quotation and present at the next Parish Council meeting.

Boundary issue between allotment land and property Fakenham Road – it was noted that the issue had been resolved. Councillors T Allen and R Chantree were thanked for assisting with the matter.

Hedging – it was noted that Councillor B Sexton had cut the hedging around the allotments. Councillor S Freakley noted that a parishioner had advised and was happy to help with the planting of fruit trees on the rear of the Back Street allotments. It was suggested that Crab Apples and wild Plums could be a good choice for the area.

- b. **Matters for information only** – there were no matters raised.

14. Parishioner's Participation

A parishioner commented on the footpath that ran through the allotments at Leicester Road.

A parishioner noted the contact details for the Football club that were available in the Creake News.

15. It was noted that the next Parish Council Meeting would be held on Monday 6th April, 2020 at 7.30pm.

With no other business the Chairman closed the meeting at 8.15 pm.

..... Chairman