

## SOUTH CREAKE PARISH COUNCIL

Minutes of the Parish Council Meeting of South Creake Parish Council held in the Memorial Pavilion on Monday 6<sup>th</sup> March 2023, at 7.00pm.

Present: Councillors, P Abbey (Chair), T Allen, J Amor, S Baldwin, R Chantree, P Collins, L Goodall, B Rosen, B Sexton, the Clerk, Sarah Harvey.  
County Councillor M Chenery of Horsbrugh  
Member of Public: 5

1. The Chair welcomed all those present to the meeting including recently elected Councillor J Amor.
2. **Apologies**  
None.
3. **Declarations of Interest on Agenda Items**  
None.
4. **Minutes**  
The Minutes of the meeting held on 6<sup>th</sup> February 2023 were AGREED and APPROVED as a correct record of the proceedings and signed by the Chair, Cllr P Abbey.
5. **Parishioner's Questions and Statements**  
A parishioner commented that the lavender obstructing the footpath adjacent to Rosedene, had been cut back and the bush in the front garden of the property had also been trimmed by the property owners.  
Mr P Hart (Secretary, SCWMI Committee) reported that the Winter Warmer sessions had not been as successful as hoped. On Thursday 16<sup>th</sup> March the Coastal community Supermarket would be available alongside the Winter Warmer session to provide attendees with a range of affordable groceries. Refreshments would continue to be made available for those attending for all or part of the afternoon.
6. **Reports from County and Borough Councillors and Police**  
County Councillor M Chenery of Horsbrugh advised that he had forwarded via email the Norfolk County Council Members' Briefing 2 March 2023. Cllr M Chenery of Horsbrugh also noted that he had £800 available from his Local Member Fund for the financial year 2022/23.  
Apologies for absence were received from Borough Councillor C Morley who was on holiday.
7. **Clerks Report:**  
The Clerk went through her report and updated the Council on matters from the previous month.  
**Understanding Planning course for Councillors:** it was noted that the next course had been scheduled for the 8<sup>th</sup> June. Cllr L Goodall would circulate notes obtained from the 28<sup>th</sup> February course that she had attended.  
**Footpath/Trod along Fakenham Road:** the Clerk reported that Damien Jeffries (Highways Engineer) had advised that at first glance he thought this would be feasible for a trod, however it would most likely need to be on the same side of the carriageway as the current footway and just continue along. It was noted that this hadn't been costed yet and that it would most likely need to form part of a Parish Partnership Scheme bid as NCC were not looking to place anything in this location. A cost would be obtained in order to consider submitting as part of a Parish Partnership Scheme bid at the end of the year.
8. **Open Spaces**
  - a. **SAM2 Speed Signs: To receive a data report from the SAM2 Signs:** Cllrs P Abbey and B Sexton reported that the signs had been moved but that the data had not been downloaded.
  - b. **To review pricing for a defibrillator and external locked cabinet and consider a funding application to the BCKWLN Defibrillator Funding Scheme:** it was noted that London Hearts could supply a Beneheart Mindray C1A Defibrillator & Defibsafe2 Locked Cabinet with additional telephone box fittings for around £1,355.00. Prior to installation (as per the contract signed with

BT) the Council would need a NIC EIC condition report carried out and a single 13amp waterproof socket outlet for the proposed heated wall cabinet would need to be installed. The current funding scheme offered to contribute up to £1,000 towards purchasing and installing a defibrillator and these must be purchased through London Hearts. The information received was noted and it was agreed that a donation should be considered to contribute towards the costs of the ongoing costs associated with the defibrillator at the Memorial Pavilion.

- c. **To note the revised quotation to replace the safety surfacing underneath the multiplay, rotaweb, see-saw, swings and spinning mushroom:** it was noted that following the unsuccessful funding application to the NCC Social Infrastructure Fund Online Playgrounds had reviewed their quotation for the safety surfacing and the total cost had increased from £21,100 to £24,991.20 (ex VAT). It was agreed that over the course of the next five months funding applications would be submitted to a number of funds in order to secure part or all of the money needed to complete the project.
- d. **To consider the cost of hiring a skip to dispose of the former Football Pavilion:** it was agreed to hire a large skip from Fakenham Skip Hire for £210 (ex VAT) for ten days hire and to be delivered on 3<sup>rd</sup> April.

## 9. Footway Lighting

- a. **To note any streetlights requiring attention:** None.
- b. **To approve a 12-month fixed term electricity contract for parish street lighting with SSE:** it was noted that Cllr R Chantree had sourced a 12-month fixed term contract with SSE through Indigo Swan. Given that the rate could only be secured for a limited period (up to 24 hours), it had been agreed (in liaison with the Chair, Cllr P Abbey, the Clerk and Cllr R Chantree) that the contract should be signed. It was noted that it would have been impossible to have convened a meeting in time to agree the contract given that an agenda would have need to have been advertised for 3 clear days. The agreed contract was ratified by the Council and a vote of thanks was recorded for Cllr R Chantree.

## 10. Finance

- a. **To note accounts for payment under the Late Payments Interest Act (1998):** None.
- b. **To approve the accounts for payment (see below):**

BCKLWN (Dog Bin Emptying x 3 Bins)	312.00	DD
Norfolk Parish Training & Support (Annual Subscription)	163.36	BACS
Norfolk Parish Training & Support (Understanding Planning Training)	48.00	BACS
Miss S Harvey (NPTS Election Training)	9.00	BACS

It was PROPOSED by Cllr S Baldwin, SECONDED by Cllr P Collins and AGREED that all outstanding accounts be paid.

- c. **To note the finances received during February 2023:**

SSE (Electricity Refund)	7,950.83
UKPN (Wayleave Payment 2023/24)	116.44
- d. **To approve the February 2023 financial statement:** The financial statement for February 2023, was considered, approved and signed by the Chairman.
- e. **To approve the transfer of £7,950.83 to the Instant Access Account:** it was AGREED that an internal transfer would be authorised for £7,950.83 from the T1 Current Account to the Instant Access Account.

## 11. Correspondence

**To note any general correspondence received.**

- a. **South Creake Tennis Club, Tennis Club Fencing:** a letter of thanks was received regarding the Parish Council's contribution to the cost of the perimeter fencing. It was AGREED to ask TTSR Ltd to leave a margin around the tennis courts to avoid any future damage to the new fencing when the grass was being cut.
- b. **Email, Local History Materials:** it was noted that the Memorial Pavilion had advised that the material could be stored within the roof space of the building.
- c. **North Creake PC, Purchase of Coronation Mugs for children:** noted. It was AGREED that the Coronation event that had been arranged would allow all members of the community to participate.

- d. **BCKLWN, Parish Council Elections:** the Clerk provided information relating to the local elections taking place on Thursday 4<sup>th</sup> May, including the Parish Council elections and the nomination process.
- e. **Norfolk County Council, County Deal Public Consultation:** it was noted that the Public Consultation would conclude on 20<sup>th</sup> May and that two Webinars were being hosted by the Norfolk ALC for all interested parties to hear more detail about the proposed deal and to ask questions from the officers directly involved.
- f. **BCKLWN, Funding Update for West Norfolk:** noted.

## 12. Highways Matters

- a. **Matters reported to the Clerk prior to the meeting:  
Emergency Road Closures**

Owing to Anglian Water repairs to a water main the use by vehicles of the Leicester Road from its junction with Back Lane for 20m northwards in the PARISH OF SOUTH CREAKE will be temporarily prohibited from 3<sup>rd</sup> to 9<sup>th</sup> March 2023 for the duration of the works, expected to be about 7 days within the period.

Owing to a burst water main the use by vehicles of the Back Street from 55m north of its junction with the Green for 30m northwards in the PARISH OF SOUTH CREAKE will be temporarily prohibited from 3<sup>rd</sup> to 9<sup>th</sup> March 2023

Cllr B Sexton commented that the 'Bluestone Road' sign near the Old School still required attention.

- b. **Highway & Community Ranger visit to South Creake (April): it was note that the following issues required attention.**
  - Standing water, near Old School, Bluestone Road.
  - Footpath from Anglian Water Pumping Station required clearing and siding out.
  - Village Gateways required cleaning.

## 13. Planning

- a. **To consider plans at the time of publishing: None.**
- b. **To consider plans since publication of agenda:**

SUPPORT

23/00301/F - 1st Floor extension over existing footprint to create an additional bedroom. Existing glass roof to be replaced with a flat roof with a lantern at rear at Rose Cottage 8 Burnham Road.

- c. **To note applications approved/refused by Borough Planning Control:**

22/02148/F Riverside Cottage 14 Fakenham Road - Single Storey Rear extension (replacing Existing Garden Room)

Application Permitted 27 January 2023 Delegated Decision

22/02186/F Burn Cottage Back Lane South Creake - Alterations to the fenestrations, minor internal alterations, conversion of garage to habitable space.

Application Permitted 10 February 2023

## 14. Allotment Matters

- a. **To receive a report from the Allotment Subgroup:** no report was received.
  - **Update, Allotments 46 – 51 Leicester Road:** the Clerk advised that the clearing and ploughing of had been completed and the appropriate plots had been pegged out and numbered.
  - **Letter from allotment tenant, allotment 52 Leicester Road:** the Clerk advised that the joint tenant had relinquished the tenancy.
- b. **To consider any other matters (for information only).**

## 15. To propose items for the Parish Council website: None.

## 16. Parishioner's Participation

Cllr L Goodall commented whether a village litter pick should be organized and whether Father C Wylie should be involved in any Coronation Event.

**17. Date of next Parish Council meeting and any agenda items:**

It was noted that the next meeting was to be held on Monday 3<sup>rd</sup> April, 2023 at 7.00pm.

Meeting closed: 8.30 pm.

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROED BY FULL COUNCIL